

HORIZON ELEMENTARY PTO

Meeting Minutes
May 18, 2011

1. Opening Meeting – Heather Fagan

The regular meeting of the Horizon Elementary PTO was called to order at 6:35 p.m. on May 18, 2011 in the Learning Center by PTO President Heather Fagan.

a. Introductions

Laura Nykaza, Heather Fagan, Kelly Crawford, Tracy Kelly, Melissa Barreiro-Powell, Deborah Gehrig, Larry Fleig, Dawn Leonard, Maura Contreras, Heidi Jeffcoat, Padma Narayana, Lisa Dzik, Griselda Carrera, Dora Figueroa.

2. Treasurer's Report – Maura Contreras

- a. \$830.87 – Fun Fair profit; \$1,965.07 – Butterbraid profit; \$583.02 Personalized Creations profit.
- b. Ending checking balance as of April, 2011 - \$28,152.78 \$200.00 in petty cash drawer.
- c. Available cash balance - \$18,368.62
- d. See report for details.

3. News/announcements

a. Dr. Gehrig

The fire alarm was activated on Thursday, May 12 around 11:00 p.m. Dr. Gehrig asked that if anyone sees anything out of the ordinary at Horizon to please call the police.

Two Horizon parents graduated from the Hispanic Parent Leadership Institute. A second group will be started at Superintendent Jose Torres is looking to start other leadership groups in the district.

One open position in staffing. Looking to involuntary transfer.

Yearbooks have arrived. June 1 will be the signing date at 1:30 p.m. No student is to be signing yearbooks before then.

June 2 – Field Day and Volunteer Luncheon

June 3 – Patrol Party

June 6 – Sixth grade recognition. Parents are advised to come yearly.

Summer school folders are due Friday.

- b. Teachers – No report

Fagan shared thank you letters received from teachers for the Teacher Appreciation Luncheon.

- c. CAC News

Complete for this year. Word will go out for people to represent Horizon at the beginning of next school year.

- 4. **Upcoming Events** – No report

- 5. **New Items**

- a. Board member elections

Fleig motioned Ballot accepted as presented, Contreras seconded.

Officers serve for two-year terms except where noted

President – Heather Fagan (one-year term)

First Vice President – Griselda Carrera

Second Vice President – Enza Zamora

Secretary – Melissa Barreiro-Powell

It is hoped that the PTO will be recognized as a 501(c)(3) not-for-profit organization.

- b. Cub Scout Charter

Fleig outlined the history of Cub Scouts. Three Fires Council is chartering PTO to run the scouting program at Horizon.

Fleig presented Fagan the charter for Pack 51. Fagan accepted.

Elsie Johnson School in Hanover Park is also has boys joining Pack 51 as they are without one.

5. Committee Chairperson Reports

- a. Accelerated Reader – Heather/Pam

Sending out certificates for the end of year.

- b. Book Fair – Jim Dimas

Sold right at \$500.00 worth of books. Fleig suggested that spring Book Fair not be held the same week as Scholastic holds their sale. Horizon is required to hold a book fair in the spring and Gehrig said that scheduling is an issue.

c. Box Tops for Education – Heidi Jeffcoat

Half of last submission. Fagan noted that new products have Box Tops.

d. Campbell Soup Labels – Kim Lag – No Report

Fagan will get Lag over summer for information. She may have someone who may be interested in taking over.

e. Spirit wear – Kimberly Mahoney – No Report

f. School Supply Kits – Karin O'Donnell – No Report

g. Market Day – Lisa Dzik

May sale went well with just under \$200 in profit. Went over \$2,000 for the year.

h. Yearbook – Cindy Lenart – No Report

Yearbooks are in. Students will receive a day or two before signing date.

i. Bingo – Dora and Francis Figueroa/Heather Fagan

Night went well with the exception of the pizzas not being cut correctly. \$906.00 in profit.

j. Fun Fair – Padma Narayana/Victor and Enza Zamora

k. Boy Scouts – Larry Fleig

Pack meeting on Thursday, May 18.

Boy Scouts start second half of fifth grade.

The Girl Scouts are collecting used eyeglasses for those in need. A box is on the front table for collections. The last day to submit is May 31. Dr. Gehrig will make an announcement regarding this.

6. Meeting close

Meeting was adjourned at 7:12 p.m. This is the last PTO meeting for the 2010-11 school year.