

HORIZON ELEMENTARY PTO

Meeting Minutes
January 11, 2011

1. Opening Meeting – Heather Fagan

The regular meeting of the Horizon Elementary PTO was called to order at 7:34 p.m. on January 11, 2011 in the Learning Center by PTO President Heather Fagan.

a. Introductions

Heather Fagan, Stacy Moore, Lori Alanis, Tracy Kelly, Heidi Jeffcoat, Larry Fleig, Karin O'Donnell, Griselda Carrera, Maura Contreras, Deborah Gehrig, Laura Nykaza, Lisa Naccarato, Maria Gherardi .

2. Treasurer's Report – Maura Contreras

a. Ending checking account balance - \$19,543.85 as of Dec. 31, 2010 and an additional \$200 in cash drawer

Available cash remaining - \$5,127.19 after total balance yet to be paid.

b. See report for details.

5. Upcoming Events – Agenda item taken out of order

a. PTO as Boy Scout Charter Organization

The PTO will officially start as Cub Scout Pack 51 Chartering Organization on Mar. 1, 2011. The charter will remain in effect for 12 months. Prior to the Pack meeting on Thursday, Jan. 20 there will be a recruitment open house.

There is still a need for a parent to volunteer as the Chartering Organization Representative (CRO). In the interim, Fleig will serve in this position.

3. News/announcements

a. Dr. Gehrig

Access testing continues. Fifty-one students at Horizon are taking this test to show English proficiency.

The Elgin Courier News came to Horizon on Jan. 11 and visited Mrs. Naccarato's 4/5 class. The paper is doing a story on multi-grade classrooms.

b. Teachers – No report

c. CAC News

Horizon needs new people to represent the school at CAC meetings. Currently there are three serving in this capacity and the school can have up to seven representatives.

In December, Contreras and Carrera attended the roundtable CAC meeting. Participants met and spoke with district administration. Both Contreras and Carrera said they appreciate the Hispanic Leadership Committee and they find the committee very informative and there is much to learn about the district.

4. Family Movie Night – Jan. 21

The movie being shown is Despicable Me. This is a free event for families to be held in Horizon's gym. Popcorn will be free and candy, pop, juice and water will be available for purchase.

6. Committee Chairperson Reports

- a. Accelerated Reader – Heather/Pam – No Report
- b. Book Fair – Jim Dimas – No Report
- c. Box Tops for Education – Heidi Jeffcoat

Jeffcoat received a quote from Staples regarding envelopes for storing Box Tops before they are sent to school. The cost for 250 is \$75. This includes the refrigerator magnet and a label but these will need to be applied as Staples will not assemble. It was unanimous that the PTO will make the necessary purchase from Staples for the envelopes.

Jeffcoat will send out an email regarding Box Tops Marketplace and Reading Room program.

The PTO will look into becoming a 501(c)(3) charitable organization.

The student council is collecting raffle prizes for cystic fibrosis. Raffle tickets will be sold during the Fun Fair (apart from the PTO's raffle), during reading night and prior to spring break. Fagan will donate an item, possibly Spiritwear.

- d. Campbell Soup Labels – Kim Lag – No Report
- e. Spirit wear – Kimberly Mahoney – No Report
- f. School Supply Kits – Karin O'Donnell – No Report
- g. Market Day – Lisa Dzik

There will be a pizza fundraiser in the coming months.

- h. Yearbook – Cindy Lenart – No Report
- i. Bingo – Dora and Francis Figueroa – No Report
- j. Fun Fair – Padma Narayana/Victor and Enza Zamora – No Report

Read-about needs volunteers for the Monday 8-8:40 a.m. slot and the Wednesday 12:35-1:05 p.m. slot. Gherardi volunteered for Mondays.

7. Meeting close

Meeting was adjourned at 8:12 p.m. by Fagan. The next PTO meeting will be at 6:30 p.m. on February 8, 2011 in the Learning Center.

Minutes submitted by: Laura Nykaza