

**HORIZON ELEMENTARY PTO MEETING MINUTES**  
**September 13, 2011**

**Opening:** The regular monthly meeting of the Horizon PTO was called to order at approximately 6:30pm in the Learning Center by PTO President Heather Fagan.

**Attendees:** Sana Asif, Rukhsana Kousar, Rich Fellows, Jane Serbus, Larry Fleig, Charles Cramer, Jennifer Cudden, Enza Zamora, Melissa Barreiro, Johnnie Zurek, Lahshimi Saukavan, Julie Heneghan, Deborah Gehrig, Griselda Carrera, Chirstine Rolls, Ibrahim Yawar, Heidi Jeffcoat, Elizabeth, Diane Hansmann, Padma Gurudutt, Tracy Kelly, Ana Ramirez, Antonio Therend

**A. Introduction**

- (a) PTO New Officers
- (b) Attendees

**B. PTO Membership**

Membership is free but \$3.00 fee will give you the opportunity to vote at allocation meeting.

**C. Treasurer's Report – Enza Zamora**

- a) Ending checking balance - \$9,427.47 (includes \$3,000 allocation for library books)
- b) See report for details

**D. News/Announcements**

- a) Dr. Gehrig - Enrollment at Horizon is 521 students (down from previous school year), New Equipment: New computer lab with flat screens, 3 new smart boards, & 2 new computer carts. Starting school year with a strong focus on safety.
- b) Citizen Advisory Council (CAC) – Meets 2<sup>nd</sup> Thursday of the month at Elgin High school. Purpose of CAC is to act as a liaison between parents, school and school board. Seven members from each building are allowed, Horizon currently has 4 CAC members, 3 positions still available. Areas of focus for CAC are family and community, enrollment and facilities, finance, special education, boundaries. CAC information is available on school district website.

**E. Upcoming Events**

- a) Fall Fundraiser – Market Day catalog includes gift wrap, candy, magazines, and gift items. Orders due September 28<sup>th</sup>. Delivery will be in November.
- b) Future events include Movie Night (January), Fun Fair (March), Bingo Night (April)

**F. New Items**

- a) Chess Club – Request for after school program similar to Project Brainwave. PTO will send out an interest flyer once more information is provided.
- b) Cystic Fibrosis Penny Drive –Fund raising for White family for expenses related to a lung transplant. Goal is 500 pounds of pennies.

## G. Committee Chair Reports

- a) Accelerated Reader (Chairperson-Pam Murdoch)

Heather Fagan reported out on program. PTO supports AR program through providing money for tests, books, and volunteers. Researching web based system.

- b) Book Fair (Chairperson-Jim Dimas)

Heather Fagan reported out that the book fair is scheduled for October 6, 2011. Requests for teachers' "wish list" to be provided at book fair.

- c) Box Tops for Education – (Chairperson-Heidi Jeffcoat)

Box Top goal is \$3,000. More information to be sent home.

- d) Campbell Soup Labels – No report.

- e) Spirit Wear – (Chairperson - Kimberly Mahoney) No report out.

- f) School Supply Kits – No report.

- g) Market Day (Chairperson – Lisa Dzik)

Heather Fagan reported that Horizon gets a higher percentage for new customers. Purchases may also be made at Market Day Stores; credit will be given to Horizon.

- h) Yearbook (Chairperson - Dianne Hansmann)

The committee welcomes any pictures. Pictures can be uploaded online. A password will be provided.

- i) Bingo (Chairperson(s) – Dora and Francis Figueroa/Heather Fagan)

Will need volunteer to run Bingo night for next year.

- j) Fun Fair – (Chairperson(s) - Padma Narayana/Victor and Enza Zamora)

Any suggestions are welcome.

- k) Cub Scouts (Chairperson – Larry Fleig)

Recruiting boys grades 1-5 for Pack 51. Collecting pop can tabs on behalf of the Ronald McDonald House.

Minutes submitted by: Melissa Barreiro-Powell

Minutes approved by: \_\_\_\_\_ on \_\_\_\_\_