

HORIZON ELEMENTARY PTO

Meeting Minutes

March 9, 2011

1. Opening Meeting – Heather Fagan

The regular meeting of the Horizon Elementary PTO was called to order at 6:37 p.m. on March 9, 2011 in the Learning Center by PTO President Heather Fagan.

a. Introductions

Heather Fagan, Lisa Dzik, Maura Contreras, Erin Barham, Dora Figueroa, Karin O'Donnell, Deborah Gehrig, Padma Gurudutt, Laura Nykaza, Diane Hansmann, Heidi Jeffcoat, Pam Murdoch, Tracy Kelly, Jim Dimas.

2. Treasurer's Report – Maura Contreras

a. Ending checking balance - \$19, 689.78 as of February, 2011

b. Allocations remaining - \$13,342.26

c. See report for details.

There was a discussion regarding budgeting for next month's allocation meeting as some funds need to remain for the startup of the 2011-12 school year.

3. News/announcements

a. Dr. Gehrig

ISATs continue and are close to completion.

Staffing for next year is currently in process. It will be closer to June 1 as when it will be know what teacher will teach what class.

One hundred and eighty U-46 personnel were RIFed on March 7.

Afterschool science club may be continued beginning on April 4 for a six-week period.

Group pictures March 18.

b. Teachers – No report

c. CAC News

CAC candidate forum Thursday. School board elections are in April.

Enrollment and Facilities committee needs a representative as Larry Fleig is leaving Horizon. The committee makes recommendations to the Board of Education.

4. Upcoming Events

a. Fun Fair – March 11

All is on schedule. Possible use of classrooms for games to alleviate overcrowding in gym. Prize redemption will be in the library.

b. Bingo Night – April 15

Letter to go out after the Fun Fair requesting raffle prizes.

5. New items

a. Nominations for new board members

PTO will be seeking nominations for new board members. It would be beneficial for some overlap to ease transitions.

b. Fall fundraiser ideas

Horizon community cookbook – need to consider the best company to use out of three. This is will be done after the fall fundraiser.

i. Market Day

Market Day provides a 50 percent profit. Product is similar to MRZ. It was noted that the cookie dough is not the same as sold through regular monthly sales. The pizza was said to be good.

ii. Cookie Dough

The Entertainment Book Company has cookie dough sales for a 40 percent profit.

iii. MRZ

Offers a 40 percent profit

iv. Any other bright ideas

O'Donnell suggested Lou Malnati's pizza as the not only offer delivered pizzas but also vouchers.

c. April Allocation meeting

Fagan went over the rules on who is able to vote and reviewed allocations procedures.

6. Committee Chairperson Reports

a. Accelerated Reader – Heather/Pam

Need volunteers for next year. Time required is about one hour per week.

b. Book Fair – Jim Dimas

Successful book fair. The library location seemed a better choice. Next book fair will possibly be during the third week of May. It would be ideal if the fair was held during an “A” week as that is when Horizon has library services.

- c. Box Tops for Education – Heidi Jeffcoat

\$669 in last submission. \$1,198 in total submissions

- d. Campbell Soup Labels – Kim Lag

A drawing will be held until all points are exhausted.

- e. Spirit wear – Kimberly Mahoney – No Report

- f. School Supply Kits – Karin O'Donnell

Companies will be determined as supply is out.

- g. Market Day – Lisa Dzik

March sales \$207.79 which is about average for sales. April is pie month.

- h. Yearbook – Cindy Lenart

Diane Hansmann will be taking over for Lenart

- i. Bingo – Dora and Francis Figueroa – No Report

See Upcoming Events

- j. Fun Fair – Padma Narayana/Victor and Enza Zamora

See Upcoming Events.

- k. Boy Scouts – Larry Fleig

PTO is the official chartering organization.

Fagan received a letter from the Hanover Park Youth Benefit Ball. If Horizon is chosen as a sponsor, profits from ticket sales, auction, etc. will be shared with other sponsors. Dzik said it proved beneficial for the Hurricane football/cheer program. Requirements for sponsorship were outlined and application will be submitted.

7. Meeting close

Meeting was adjourned at 7:51 p.m. The next PTO meeting will be at 6:30 p.m. on April 12, 2011 in the Learning Center.