

## August 2015 Horizon PTO Meeting Minutes

The meeting was called to order by Lisa Medendorp and Tammy Hopkins, co-Presidents of the PTO at 6:43pm, August 20, 2015. Introductions of the principal, board and guests were made and greeting of guests took place.

**People in Attendance:** Tammy Hopkins, Lisa Medendorp, Dr. Gehrig, Pam Murdoch, Barb Goetzke, Tersita Solazeno, Amy Andrews, Terea Eid, April deHaan, Greg Ellis, Dan Scire, Jeannine Bukowski, Kim Fellows, Nicole Murphy, Shyrica Perdue, Brittney Britton and Jamie Pierce were in attendance.

**Treasurer's Report:** Aaron is out of town so there was no report given.

**Principal's report:** Dr. Gehrig announced that we have 536 students as of now and 80 students in the pre-k program that starts on Monday. We have at least 8 new staff members of which one was hired just yesterday. Construction is not quite done. The air conditioning is being balanced so that the temperature doesn't fluctuate so much. Tomorrow is supposed to be chilly outside, so maybe the air won't be needed. Dr. Gehrig suggests to send a small jacket or sweatshirt with your student. Dr. Gehrig also relayed that pre-k is a new program to our building in which it will be a full day program from 9:30-3:30.

**CAC report:** explanation was made of what CAC was. First meeting will be held on 9-10-15 at Elgin High at 7:00. The meetings are pretty informative. September will be the month that they introduce the committees and anyone looking to get more involved can volunteer to be on a committee.

### **Upcoming Events:**

**Harvest Fest:** Harvest Fest will be held September 25<sup>th</sup> (Friday night) from 4-7pm. Discussions ensued about the items on the agenda.

We will send out a flyer on the 8<sup>th</sup> due back on the 16<sup>th</sup> for the pre-sale of wristbands.

Tickets will be \$6 for pre-sale and \$8 at the door.

Donuts are a go with Country donuts. When we get pre-sale numbers, we will order from country donuts. They quoted a price of \$54.60 per dozen if we have a 5013c form which Dr. Gehrig will drop off on Monday. We anticipate having to order somewhere in the 10-15 dozen range.

Barb Goetzke is going to do the pumpkin order again. We will run it the same way according to the pre-order. Dr. Gehrig will check into any decorating supplies available through the school. She will resend the email to staff. Tammy reported that we could order paints using the Scholastic dollars and it was agreed that we will order 3-4 sets after hearing from the art teacher as to how much supply we ran through last year.

Dan Scire did a temporary tattoos search to replace the face painting from last year. It was agreed that we will not sell tickets for this item, it will be included in the wristband cost. We hope to keep kids to only one or two tattoos per person. We will use a stamp to show this.

Bouncy houses have been ordered.

Pam Murdoch said she will look for soda sales around labor day and we agreed we would need some Coke, diet Coke, Sprite, and Orange soda. Jeanine Bukowski said she will look for juice boxes at Aldi's. Lisa Medendorp will buy water and chips. We decided to order 250 hot dogs but watch the level and reorder more as needed. Tammy Hopkins is working with Tony at Dogfather.

Pam Murdoch has arranged with her neighbor for him to do the "hayrides" again. We will either mark the wristbands or stamp the hands of students that have taken a hayride in order to give more people a chance to experience the hayride and hopefully cut down on the line.

Pam will contact Bartlett High Key club and NHS to get volunteers for our event. Tammy Hopkins and Lisa Medendorp will work on getting a volunteer website up and running to get adult volunteers.

Lisa Medendorp spoke to Mrs. Olson about Student Council making posters for the event to be hung throughout the school as advertising. She also spoke to Barb Goetzke about signage and flyers to be printed at Rick Goetzke's work. Barb graciously said that would be no problem. Barb will also update last year's flyer to get it ready for distribution. (by the 9-8-15)

Dan Scire contacted a DJ that is willing to do the dance for \$300 and he has his own equipment and lights and has done school events before and is aware of music that is appropriate for grade school kids. Greg Ellis offered to do the DJ position at the winter dance for free.

Shyrica Perdue said she would look into getting some donations of things for the Harvest fest through her contacts at her pre-school that she works at.

Dr. Gehrig offered to contact the afterschool organizations to be present to advertise if they care to do so.

**NED:** This a free assembly that contracts the right to sell yo-yos at our school. Orders are taken and then the orders are filled at school by volunteers and sent home with the kids for up to one week after the assembly.

**BOOK FAIR:** Jeannine Bukowski is the new book fair chair. She relayed that the book fair will be held on Sept 28<sup>th</sup> and 29<sup>th</sup>. The 29<sup>th</sup> is the late day that goes to 8pm. Pre-school will be invited. Jeannine invite each of the meeting attendees to come volunteer and help out at book fair. Jeannine also asked Dr. Gehrig if she could contact a local author to do an assembly here at school.

#### **New Items:**

**Spirit Wear:** Kimberly Piper (previously Mahoney) will handle the Spirit Wear order again this year. She is waiting for the company to update the order form to then be sent home. She is hoping to get the deadline for orders to be extended to 9-8-15 (from 9-3-15). Hopefully those sheets will come home soon. The products and prices will remain the same from last year.

**Cash raffle:** Being done the same as last year with a few changes. There are 10 tickets per pack. We ask that each family sell at least 2 tickets. If a family sells 4 tickets, they will receive a bonus ticket. They may return the unused tickets. Prizes will be drawn from these tickets at each PTO meeting. A suggestion was made that we could sell some tickets at Harvest Fest and we will hold a drawing that night. Kim Fellows will consider "manning" a table to sell those tickets. Ticket packets will be sent home the following Monday. A youngest only list is being worked on by Lisa Medendorp. This will aid us in only sending one packet per family. The prize structure was also discussed but final decisions will be made at the next meeting. It was suggested to give away the same number or prizes, but in lesser amounts.

**Membership Drive:** Tammy Hopkins and Lisa Medendorp have been handing out membership drive sheets at all curriculum nights and more sheets will be sent out next week to each student. Currently we are asking for a \$5 fee for a membership and that gives parents a voting voice at allocation meeting as well as a printed version of the directory.

**Labels for Education and Box Tops:** Tammy Hopkins explained about the contest going on at Labels for Education and how our school can earn many more entries to a raffle they have to take a share of a one million dollar giveaway. She needs a combination of Pepperidge Farms and other Labels for Education labels in order to earn extra entries and they must be collected by 8-31-15.

**Bingo Night:** was briefly touched upon with the agreement that we will discuss it further at the next meeting.

**Committee Reports:** Committees to be addressed as needed April deHaan agreed to shadow Chris Leo on school supplies. She is very familiar with this order as she has chaired this "event" at her previous school. Nicole Murphy graciously agreed to shadow Diane Hansmann on yearbook.

**Meeting officially closed at 9:08 with an apology for going so late.**